



# Cheops Revenue and Cash Receipts

June 2014

This paper discusses the revenue and cash receipt features in Cheops.

There are fundamentally two revenue streams in Cheops, ie. Progress claims and sundry invoices.

## Progress Claims

Cheops manages regular progress claims on a gross cumulative basis, meaning that the contractor claims the total value of work done to date (from the inception of the project) and then deducts any retention and the previous certified value to arrive at the current claim amount. Progress claims are categorised as revenue.

## Sundry Invoices

A sundry invoice is simply a stand-alone invoice issued to any debtor. The sundry invoice may account for revenue additional to progress claims.

Some examples may be –

Potentially, work may be done for another entity separate from the client, such as a tenant or adjoining owner. A subcontractor may be invoiced for use of the contractor's plant, or materials purchased by the contractor for use by the subcontractor.

Sundry invoices may be treated as revenue; or may be a credit to job cost. A credit to job cost may be appropriate for sale of demolished material, insurance claim, or the example above of material purchased for the subcontractor.

## Revenue Types

*Cheops* provides for revenue to be categorised by 'type'. In a multi-disciplined business, we may wish to report different types of revenue. We may carry out separate design, construction, and maintenance works, and we may wish to report the revenue streams separately. Off course, we could setup separate projects for each type of work, and we could post the revenue to separate GL accounts, but the 'revenue types' facility gives us a further option.

## Progress Claims Format

Cheops provides for progress claims to be based on a contract progress claim schedule, and this schedule may be built up in several ways;

- Enter manually
- Created for the project cost references (at either group, code, or element level)
- Imported from excel

The progress claim schedule may potentially have 4 levels of breakdown, as follows:

Reference	Main Heading	Subheading	Schedule Item
<b>Block A</b>			
	<b>Preliminaries</b>		
		<b>Site Services</b>	
			Temporary power
			Temporary Water / Sewer
			Temporary electrical
			Temporary phones/communications
	<b>Excavation</b>		
			Bulk Excavation
			Detailed excavation

Note that the simplest schedule may consist only of Schedule Items. User may progressively add heading levels as required. Main headings and/or subheadings used in one section does not require that headings must be used in all sections.



### SCHEDULE BREAKDOWN DETAILS

For Claim <6 - FEB>

**PROJECT:** 410 - Dee Why Industrial


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#### Northern Beaches Constructions Pty Ltd

Item	Description	Value	Progress Percent	Progress Value	Previously Claimed	This Claim
1.0	PRELIMINARIES					
1.1	Site Establishment	25,000.00	100.0	25,000.00	25,000.00	0.00
Includes establishing sheds and temporary roads and pathways.						
1.2	Supervision	350,000.00	100.0	350,000.00	350,000.00	0.00
1.3	Temporary Services	37,600.00	0.0	0.00	0.00	0.00
1.4	Fencing and Hoardings	44,750.00	0.0	0.00	0.00	0.00
1.5	Site Accommodation	43,000.00	0.0	0.00	0.00	0.00
	<b>Total for 1.0 - PRELIMINARIES</b>	<b>500,350.00</b>		<b>375,000.00</b>	<b>375,000.00</b>	<b>0.00</b>
2.0	EXCAVATION					
2.1	Bulk Excavation	156,000.00	93.0	145,000.00	120,000.00	25,000.00
2.2	Detail Excavation	35,600.00	98.3	35,000.00	26,700.00	8,300.00
2.3	Backfill	8,700.00	100.0	8,700.00	8,700.00	0.00

## Sundry Invoice Format

Sundry invoices may be entered with either lumpsum values or quantity, rate based values (or a combination of both). Sundry invoices may be formatted to user requirements by use of MSWord templates

		<b>Northern Beaches Constructions Pty Limited</b> 24 Valley View Circuit WARRIEWOOD NSW 2102 ABN:	
<b>Tax Invoice</b>			
ABC Developments Pty Ltd 10 Park St MONA VALE 21103		Fax No:  ABN:	
Project No: 410      Dee Why Industrial			
Invoice No: 20		Date of Issue: 11 MAY 2014	
<b>Description</b>		<b>Amount</b>	
Design fees for additional office floor		44,300.00	
DA Submission fee		2,800.00	
Sub Total		47,100.00	
plus GST		4,710.00	
<b>Invoice Amount (Including GST)</b>		<b>51,810.00</b>	